

# **JR. STAFF REFERENCE FORM**

Covenant Pines Bible Camp

43696 245<sup>th</sup> Place

McGregor, MN 55760

Telephone (218) 768-2610 Fax (218) 768-2611 E-mail [Lindsay@covenantpines.org](mailto:Lindsay@covenantpines.org)

Applicant's Name \_\_\_\_\_ Position Applied For \_\_\_\_\_

*The emphasis of our Jr. Staff Programs (SWEAT, Super SWEAT, LIT, Jr. Counselor) is to **lead, serve, love and grow.***

*Please evaluate the applicant as you have seen him/her in daily life, at work or in a church setting. Your opinions and feedback will become part of the applicant's **confidential file.** Your time and effort are greatly appreciated!*

## **Reference fill out:**

1. How long have you known the applicant and in what capacity?  
\_\_\_\_\_
2. Do you know the applicant on a one to one basis or in a group context? \_\_\_\_\_  
If group, what size and type of group? \_\_\_\_\_
3. To your knowledge, has the applicant ever been charged with, convicted of, or pleaded guilty or *nolo contendere* to any crime at any time during his/her life? \_\_\_\_\_ No \_\_\_\_\_ Yes → If yes, explain: \_\_\_\_\_  
\_\_\_\_\_

4. Does the applicant demonstrate a life-style committed to spiritual growth and moral integrity?

\_\_\_ Always            Comments:  
\_\_\_ Usually  
\_\_\_ At Times  
\_\_\_ Seldom

5. What do you consider to be the applicant's most outstanding characteristic and skill? What one challenge would you give the applicant for personal growth?

Outstanding characteristic/skill:

Challenge:

6. Does the applicant exhibit problems when being subject to or working under authority?

\_\_\_ Never            Comments:  
\_\_\_ At Times  
\_\_\_ Usually

7. If you had a child of camper age, would you feel comfortable leaving your child in the care of the applicant?

\_\_\_ Yes            Comments:  
\_\_\_ Maybe  
\_\_\_ No

Please grade the applicant to the best of your knowledge. "1" is the lowest on the scale or "never". "10" is highest on the scale or "always". Circle NK for no knowledge or insufficient information.

Positive Attitude	1	2	3	4	5	6	7	8	9	10	NK
Christ-Like Life-Style	1	2	3	4	5	6	7	8	9	10	NK
Motivated	1	2	3	4	5	6	7	8	9	10	NK
Sense of Humor	1	2	3	4	5	6	7	8	9	10	NK
Temper Control	1	2	3	4	5	6	7	8	9	10	NK
Tactful	1	2	3	4	5	6	7	8	9	10	NK
Teachability	1	2	3	4	5	6	7	8	9	10	NK
Emotional Maturity	1	2	3	4	5	6	7	8	9	10	NK
Leadership Ability	1	2	3	4	5	6	7	8	9	10	NK
Stamina	1	2	3	4	5	6	7	8	9	10	NK
Judgment	1	2	3	4	5	6	7	8	9	10	NK
Dependability	1	2	3	4	5	6	7	8	9	10	NK
Enthusiasm	1	2	3	4	5	6	7	8	9	10	NK
Flexibility	1	2	3	4	5	6	7	8	9	10	NK
Honesty	1	2	3	4	5	6	7	8	9	10	NK
Promptness	1	2	3	4	5	6	7	8	9	10	NK
Follows Instructions	1	2	3	4	5	6	7	8	9	10	NK
Gets Along With Others	1	2	3	4	5	6	7	8	9	10	NK

Do you have any comments on the above categories?

In recommending this applicant for the position applied for, I would:

Highly Recommend       Recommend with Reservation  
 Recommend                 Not Recommend

Name (please print) \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_

Phone Number (     ) \_\_\_\_\_ Email \_\_\_\_\_

**(This statement is confidential)**  
 Please send completed form directly to:

**Lindsay Johnson  
 Covenant Pines Bible Camp  
 43696 245<sup>th</sup> Place  
 McGregor, MN 55760**

*Thank you for your time and honesty!*