



ADVENTUROUS

Christians

Job Description

Kitchen Supervisor

Job Summary:

The AC Kitchen Supervisor runs the AC kitchen and cooks meals for guests and staff. They are responsible for keeping the kitchen up to health department standards. This includes following protocols related to food safety and enforcing those protocols while directing other staff and volunteers. The Kitchen Supervisor is also responsible for maintaining food inventory and preparing food for people at camp. When not working in the kitchen, the Kitchen Supervisor assists with other projects around camp.

Responsibilities:

- Hold day to day responsibility for our commercial kitchen.
- Keep kitchen area clean at all times and operate it under the health standards of the Minnesota State Board of Health. Includes daily checklists and standards to follow.
- Preparing meals for staff and guests routinely.
- Assists/leads weekly menu planning.
- Keep inventory, grocery lists, stocking supplies, preparing food and baking.
- In charge of kitchen help/volunteers and is expected to ensure that the guidelines are followed.
- Organizing and responsible for summer trail food preparation. Includes inventory, packing, and baking trail food.
- Involved in leading daily devotions and willing to share Christian faith with retreat groups.
- Includes work in other areas of camp when the need arises, such as
 - Hosting guests
 - Helping on projects, cleaning & maintenance especially during off-retreat season.

Wages:

- \$215/week, plus Room & Board
- 2 days off per week
- Commitment from either September OR December – May

Competencies and Skills:

- Good communicator to staff and Directors.
- Able to explain and lead kitchen volunteers and staff in needed tasks.
- Able to manage time and initiate tasks well.
- Able to work long days on your feet.
- Must work well with others and be able to function as a member of a team.
- Must also be self-motivated and able to work independently.
- Certified or willing to learn in American Red Cross CPR & First Aid.

Desired Attitudes for Staff:

We hope that an AC staff member will ...

- Be a committed follower of Christ.
- Be welcoming, inviting, and hospitable.
- Have a passion for serving AC's wide variety of guests.
- Be motivated, hard-working, and servant-hearted.
- Be flexible and teachable
- Exhibit patience and grace while working with retreat guests.
- Desire to engage in a small, close knit, staff community.
- Be able to live in a remote location with rustic housing and plumbing.
- Enjoy living and serving in a wilderness setting.