



ADVENTUROUS
Christians

Job Description

Program Director

COVENANT PINES MINISTRIES

Job Description

Job Title: Adventurous Christians, Program Director

Reports to: AC Camp Director

PURPOSE:

The Program Director is responsible for providing leadership for the Wilderness ministry of Adventurous Christians. This will include both off-site canoe trips and on and off site Adventure programming. The Program Director will be the primary trainer of the summer Guide staff. During the rest of the year, in addition to preparing for summer, the Program Director will oversee and coordinate programming for on-site retreats. All staff members participate in maintenance and hospitality services. AC serves a variety of ages and Christian denominations.

QUALIFICATIONS:

- Must be a committed follower of Christ with a life that examples growth and desire to be more like Jesus.
- Must have a passion for living and investing in a small tight knit staff community.
- Must have experience in intentional shaping of temporary communities.
- Must have experience leading in a wilderness setting.
- Must be motivated to serve both by being part of a team and by working independently.
- Must have knowledge of wilderness programming, camping & Retreat programming.
- Desired experience in canoeing, backpacking, mountain biking, rock climbing and adventure challenge programming.
- Must be excited about exploring new programs for AC.
- Must have knowledge of BWCAW area and north woods culture or the willingness to learn.
- Must be willing to live in a rustic camp setting.
- Must be able to lift, carry up to 90lbs.

This position requires an active and growing faith in Jesus Christ, demonstrated personal integrity, consistent work ethic, exceptional communication skills and a service-oriented attitude. Preferred qualifications also include a college degree and a few years' experience in a ministry, hospitality, wilderness and/or camp environment.

Individuals must possess demonstrated aptitude of hospitality, attention to detail, experience in team leadership and team building, the ability to multitask, and a general understanding of accounting, food service, programming and housekeeping. Individuals must possess a desire to live and work in a remote wilderness setting.

Applicants agree to support the values and principles of The Evangelical Covenant Church, as published in "Covenant Affirmations" (see <http://www.covchurch.org/affirmations>).

RESPONSIBILITIES:

- Wilderness Program
 - Work with the Director to recruit and hire Guides for summer program and Retreat season staff.
 - Train and instruct Guides in skills and theory for Wilderness trips including developing curriculum.
 - Be prepared to lead trips as needed in any season.
 - Be developing and learning as a Trail Guide.
 - Coordinate transportation of groups to and from off-site wilderness experiences.



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- Manage program gear including assessing needs for Trip equipment, supervising repairs, ordering of replacement gear, and creating a cataloging for all program gear.
 - Host retreat groups in fall and winter including: preparing devotional material to share, prep of site and facilities, help execute programming, planning schedules, leading activities, helping guests, etc.
 - Provide leadership and guidance for Day trips during fall, winter and spring seasons
 - Research and develop new programming options and trip opportunities.
- Camp Community life
 - Assist Director, Guest Services Director and Kitchen Supervisor in Hosting groups while in base. Including welcome, announcements, special needs and requests.
 - Work with other Directors to establish and participate in rhythms of camp living and growth opportunities for Guides and seasonal staff including the physical, emotional, social, vocational and spiritual health of the community.
 - Ready to assist in kitchen if needed.
 - Assist the Director in accomplishing maintenance goals. These can range from common camp upkeep like housekeeping, grounds, snow removal to new construction.
 - Administrative/Communication
 - Develop a Wilderness Program budget with the Director.
 - Be willing to respond to questions from parents, churches, and other interested parties about the Wilderness Program.
 - Be willing to attend conferences, recruitment fairs, and exhibits as a representative of AC and be involved with promotion of AC.
 - General
 - Perform other duties as assigned. Offer willing assistance to guests and other staff members as the needs arise.
 - Ensure all AC ministry is conducted with a servant attitude that seeks to fulfill the Covenant Pines Ministries mission to Encourage Campers to Take a Next Step in Christian faith.

WORK ENVIRONMENT AND HOURS:

The AC Program Director position is full-time, with a work schedule that varies depending on the season of the year and timing of groups at camp. The AC Program Director must be willing to live and work in a rustic camp setting (minimal running water/ outhouses) with varying weather conditions and physical requirements. Adventurous Christians is located in Grand Marais, MN.

COMPENSATION AND BENEFITS:

Compensation commensurate with experience, with eligibility for benefits such as health insurance, retirement, vacation days, holidays and sick time as defined for full-time employees in the Employee Manual.