



ADVENTUROUS
Christians

Job Description

Program Director

COVENANT PINES MINISTRIES

Job Description

Job Title: Adventurous Christians, Program Director

Reports to: AC Camp Director

PURPOSE:

The Program Director is responsible to provide leadership for the Wilderness ministry of Adventurous Christians. AC has a long history with a good set of bones underneath that we desire to remain faithful to. We hope for someone to help put some new muscles on the bones that is in keeping with our history but also explores some new spaces. The job will include providing leadership for our canoe trips in summer and Adventure programming all year round. This includes fall and winter retreat season and we hope to make better use of the shoulder seasons. The Program Director will be the primary trainer of the summer Guide staff. During the rest of the year, in addition to preparing for summer, the Program Director will oversee and coordinate programming for retreats. All staff members participate in maintenance and hospitality services. AC serves a variety of ages and Christian denominations.

QUALIFICATIONS (Things you will really need to have to be well and successful at AC):

- You are a committed follower of Christ with a life that examples growth and desire to be more like Jesus.
- As part of a small, tight knit community, a passion for knowing and being known by others is crucial to long term contentment. Being willing to invest in the life of the community is eagerly hoped for.
- A passion for working with our wide variety of guests including youth, families, adults, etc.
- Must enjoy leading and serving in a wilderness setting.
- Be passionate about participating in and guiding a small work community.
- Be motivated, hard-working, and servant-hearted.
- Working well with others and be able to function as a member of a team and able to work independently.
- Able to exhibit patience and grace while working with campers and guests.
- Be welcoming, inviting and hospitable as immersive hosting is a major value for AC.
- Good communicator to staff and other Directors
- Demonstrate leadership capacity, particularly in a Canoe Trip Leader capacity.
- Have knowledge of wilderness programming & camping, Retreat programming.
- Desired experience in canoeing, backpacking, mountain biking, rock climbing and adventure challenge programming.
- Have knowledge of BWCA area and north woods culture or the ability to learn.
- Able to run power tools safely & properly or the ability and willingness to learn. Able to lift heavy objects/loads.
- Willing to get certified in American Red Cross CPR, Wilderness First aid and Wilderness Water Safety. Hopefully to add Wilderness First Responder, and perhaps other relevant certifications.

This position requires an active and growing faith in Jesus Christ, demonstrated personal integrity, consistent work ethic, healthy inter-personal communication skills and a service-oriented attitude. Preferred qualifications also include a college degree and a few years' experience in a ministry, hospitality and/or camp environment.

Individuals must possess demonstrated aptitude of hospitality, attention to detail, experience in team leadership and team building, the ability to follow through on tasks without losing sight of long term values, and a general understanding of accounting, food service, programming and housekeeping. Individuals must possess a desire to live and work in a remote wilderness setting with rustic housing (i.e. outhouses).

Applicants agree to support the values and principles of The Evangelical Covenant Church, as published in "Covenant Affirmations" (see <http://www.covchurch.org/affirmations>).



ADVENTUROUS Christians

RESPONSIBILITIES:

- Wilderness Program
 - Work with the Director to recruit and hire Guides for summer program and Retreat season staff.
 - Train and instruct Guides in skills and theory for Wilderness trips including developing curriculum.
 - Be prepared to lead trips as needed in any season.
 - Be developing and learning as a Trail Guide.
 - Coordinate transportation of groups to and from off-site wilderness experiences.
 - Manage program gear including assessing needs for Trip equipment, supervising repairs, ordering of replacement gear, and creating a cataloging for all program gear.
 - Host retreat groups in fall and winter including: preparing devotional material to share, prep of site and facilities, help execute programming, planning schedules, leading activities, helping guests, etc.
 - Provide leadership and guidance for Day trips during fall, winter and spring seasons
 - Research and develop new programming options and trip opportunities.
- Camp Community life
 - Assist Director, Guest Services Director and Kitchen Supervisor in Hosting groups while in base. Including welcome, announcements, special needs and requests.
 - Work with other Directors to establish and participate in rhythms of camp living and growth opportunities for Guides and seasonal staff including the physical, emotional, social, vocational and spiritual health of the community.
 - Ready to assist in kitchen if needed.
 - Assist the Director in accomplishing maintenance goals. These can range from common camp upkeep like housekeeping, grounds, snow removal to new construction.
- Administrative/Communication
 - Develop a Wilderness Program budget with the Director.
 - Be willing to respond to questions from parents, churches, and other interested parties about the Wilderness Program.
 - Be willing to attend conferences, recruitment fairs, and exhibits as a representative of AC and be involved with promotion of AC.
- General
 - Perform other duties as assigned. Offer willing assistance to guests and other staff members as the needs arise.
 - Ensure all AC ministry is conducted with a servant attitude that seeks to fulfill the Covenant Pines Ministries mission to Encourage Campers to Take a Next Step in Christian faith.

WORK ENVIRONMENT AND HOURS:

The AC Program Director position is full-time, with a work schedule that varies depending on the season of the year and timing of groups at camp. The AC Program Director must be willing to live and work in a rustic camp setting (minimal running water/ outhouses) with varying weather conditions and physical requirements. Adventurous Christians is located in Grand Marais, MN.

COMPENSATION AND BENEFITS:

Compensation commensurate with experience, with eligibility for benefits such as health insurance, retirement, vacation days, holidays and sick time as defined for full-time employees in the Employee Manual.