



ADVENTUROUS
Christians

Job Description

Retreats Director

COVENANT PINES MINISTRIES

Job Description

Job Title: Adventurous Christians, Retreats Director

Reports to: AC Camp Director

PURPOSE:

The Retreats Director is responsible for providing leadership for the Fall, Winter, and Spring Retreat ministry of Adventurous Christians. AC strives to help each guest take a Next Step in Christian faith. Our goal is to remain faithful to AC's long history of rustic minimalism, intentional programming, and small community. We hope for someone who will embrace the unusual immersive nature of our wilderness retreat tradition. The Retreats Director will use the wilderness around us and the cozy nature of our facilities to encourage growth and provide respite to our participants. The job will include all the coordinating and planning for retreats and the communication needed with participants all year round. The Retreats Director will be the primary trainer and vision setter for the Retreat Program staff. Throughout the year the Retreats Director and the Wilderness/Trips Director will work as a team to provide leadership for the following guest service areas: program planning, communication/registration, hiring, training, assignments/organization, equipment, and food service. All staff members participate in maintenance and hospitality services as needed. AC serves a variety of ages and Christian denominations.

QUALIFICATIONS:

- Committed follower of Christ with a life that examples growth and desire to be more like Jesus.
- A desire to know, be known by others, and invest in people as part of a small, tight knit community.
- A passion for working with our wide variety of guests including youth, families, adults, denominations, etc.
- Enjoys serving in a rustic wilderness setting.
- Be passionate about participating in and guiding a small work community.
- Be motivated, patient, hard-working, servant-hearted and grace filled with staff and guests.
- Work well with others to function as a member of a team and be able to work independently.
- Be welcoming, inviting and hospitable. AC practices what we call immersive hosting.
- Good communicator to Seasonal Staff and Full Time Staff.
- Willing to teach and learn together as AC believes learning new things is important for guests and staff.
- Experience in wilderness, canoeing, winter camping, and adventure challenge programs.
- Knowledge of BWCA area history and culture or interest in learning.
- Have experience or willing to learn the Campbrain registration program and other needed filing/recording skills needed to operate the retreats portion of the office.
- Ability to oversee the departmental budget for the season.
- Ability to supervise/substitute in AC's kitchen.
- Ability guide and train AC's housekeeping tasks.
- Able and/or willing to learn how to participate in occasional maintenance tasks including operating hand and power tools safely. Able to lift moderately heavy objects/loads.
- Willing to get certified in CPR, Wilderness First aid and Wilderness Water Safety.
- Willing to learn how to facilitate wilderness trips.

This position requires an active and growing faith in Jesus Christ, demonstrated personal integrity, team leadership, consistent work ethic, attention to detail, follow through, healthy interpersonal communication skills, and a service-oriented attitude. Preferred qualifications also include a college degree and experience in a ministry, hospitality, and/or camp environment. Individuals must possess a desire to live and work in a remote wilderness setting with rustic housing (i.e. outhouses, communal kitchen, wood heated cabin). There are provisions for off-site housing if needed. Contact us with questions.

Applicants agree to support the values and principles of The Evangelical Covenant Church, as published in "Covenant Affirmations" (see <http://www.covchurch.org/affirmations>).