



## **Summer Staff – Job Descriptions**

*The mission of Covenant Pines Ministries is to encourage campers to take next steps in Christian faith.*

*The mission of Adventurous Christians is to provide an environment where people encounter and Experience the Wonder of Christ in creation and in a Christian community.*

**If interested, please contact Trisha Haugen at:  
[Program@adventurouschristians.org](mailto:Program@adventurouschristians.org) or 218-388-2286**

### **Qualifications for All Positions:**

- Must be a committed and joyful follower of Christ.
- Must have a passion for serving AC's wide variety of guests.
- Must be self starting, hard-working, and servant-hearted.
- Must work well with others and be able to function as a member of a team.
- Must exhibit patience and grace while working with campers & guests.

### **Trail Guide**

#### **Responsibilities:**

- Lead groups of 4-8 people (ages vary from youth, to families, and adult & senior citizens) on 3-5 night canoe trips through the Boundary Waters Canoe Area Wilderness. This includes being responsible for:
  - Safety – ensure the wellbeing of their group through wise leadership, risk management, and thoughtful response to emergency.
  - Encouraging next steps – model and share Christian faith through conduct and daily devotionals.
  - Relationship – invest and care for individuals within the group as complex humans
  - Hard Skills – perform and teach the technical skills required for BWCA travel
  - Wilderness Ethic – teach stewardship of creation and follow Leave No Trace regulations
  - Logistics – prepare for trips by making a plan that fits the group, packing group/personal gear, and managing gear after the trip is completed
- Assist with in-base projects and tasks while not on trail

#### **Qualifications:**

- Desire to work with people and share their Christian faith with them.
- Camping experience is recommended, though not required.
- Must desire to be challenged physically, mentally and spiritually.
- We will provide training and certification in Wilderness Water Safety and Wilderness First Aid.





## **In-Base**

### **Responsibilities:**

- *In-Base Staff:*
  - Assist in welcoming, announcements, and hosting canoe groups.
  - Assisting & supporting Trail Guides with group and trail preparation.
    - Including orientation rotations, route planning, equipment prep, cleaning/prepping lodging, chores/tasks to be completed for hosting/guiding.
  - Assists in hosting/programming in-base groups including leading day trips.
  - Responsible for upkeep and maintenance including: Garbage, recycling, mowing, and grounds keeping (hauling & chopping wood, etc.)
  - Possibly assisting with construction projects.
  - Dropping and picking up groups before and after the trips (if age and license allow).
  - Preparing the drying fields and sauna before groups return from their canoe trips.
  - Assisting in the kitchen or any other areas of camp as needed.
  - Identify camp needs and take initiative to fix/pick up with Director's approval
  - Assist in maintaining the trail room, equipment, & canoe yard (gear repair and organization)
  - Available as resource for Trail Guide needs (ex. Helping gather equipment, packing food, delivering items to drop offs, etc.)
  - Other duties as assigned
  - Involved in leading daily devotions and willing to share Christian faith with camper groups.
- *Trail Guide ready: (Optional additional service opportunity age, interest, and training depending)*
  - Be able to lead trips under the Trail Guide responsibilities as needed (must be 20 years or older).

### **Qualifications:**

- Welcoming, inviting, and hospitable
- Good communicator to staff and Directors
- Demonstrate leadership capacity
- Have ability to learn AC programming, wilderness & camping, BWCA area.
- Able to run power tools safely & properly. Able to lift heavy objects/loads





## **Kitchen Supervisor**

### **Responsibilities:**

- Hold day to day responsibility for our commercial kitchen.
- Keep kitchen area clean at all times and operating under the health standards of the Minnesota State Board of Health. Includes daily checklists and standards to follow.
- Preparing meals for staff and guests routinely.
- Assists/leads weekly menu planning.
- Keep inventory, grocery lists, stocking supplies, preparing food and baking.
- In charge of kitchen help/volunteers and is expected to ensure that the guidelines are followed.
- Organizing and responsible for summer trail food preparation. Includes keeping inventory, packing, and baking trail food.
- Involved in leading daily devotions and willing to share Christian faith with retreat groups.
- Includes work in other areas of camp when the need arises, such as
  - Hosting guests
  - Helping on projects, cleaning & maintenance

### **Qualifications:**

- Welcoming, inviting, and hospitable.
- Good communicator to staff and Directors.
- Demonstrate leadership capacity.
- Time management.
- Able to work long days on your feet.
- Able to live in a remote location with rustic housing.
- Enjoys living and serving in a wilderness setting.

